



A scanner on each desk makes the future more efficient

The accountancy firm Kovsted & Skovgård located in Aarhus DK has assigned Brother a central role in the company's digital transformation.

"In Denmark, we have talked and talked about the paperless office for 20 years, but, apparently, it hasn't been implemented anywhere yet. We are about to change that now."

The statement is accurate and clear when state-authorized public accountant René Ferrer Ruiz describes the comprehensive transformation project that the Danish accountancy and consulting firm has undergone.

It's quite simply a question of digitising the daily paperwork as early in the process as possible – at an individual employee level.

All around 50 employees at Kovsted & Skovgård have a Brother ADS-2800W scanner located on the desk in front of them. Right next to the PC and monitor.

Like many other office-based companies, Kovsted & Skovgård owned one large central machine that has now been replaced by many small wireless scanners.

"We discovered that it was not at all rational to have one central scanner or one large printer and copier with scanning capabilities. All too often, the employees queued to use it – and sometimes they would even jump the queue, because they were in a hurry," explains René Ferrer Ruiz.

With the installation of the first Brother ADS-2800W scanner for four employees in the Aarhus office, the accountancy firm launched its digitising project in August 2016. At the end of the year, all the scanners had been enrolled for more than 50 employees. The documents are filed in a CaseWare filing system of the same kind that is prevalent with many accountants in Denmark.

"Brother scanners are easy to use, and they are actually faster than we expected. Once people get used to the routine of scanning documents, completed forms and letters instead of storing them in binders as in the old days, there is, essentially, time to save," estimates René Ferrer Ruiz.

Kovsted & Skovgård, where Ruiz is one of the partners, is a medium-sized accountancy firm. The headquarter is in Aarhus, and the firm has offices in Rønne and Ebeltoft.

Kovsted & Skovgård offers both accountancy and financial advice to its clients that are typically small and medium-sized companies in Eastern and Central Jutland. In addition, the firm has clients on the islands of Funen and Zealand among others.





Previously, the accountancy firm used a large central scanner and printer, but during busy periods there were incessant queueing and waiting times.

The legislation requires accountants to keep documentation for five years. If everything is on paper, it becomes many meters of binders. For this reason, they must rent external storage space.

“By scanning all the documents that we used to save on paper, we can save tons of paper – and even better – lots of unproductive time. We have calculated that our digitisation can actually save many hundreds of working hours per year,” says René Ferrer Ruiz.

The Product

• ADS-2800W Wireless Desktop Scanner



“Add to this the time you save because the information is much faster and easier to find on a PC screen than in a basement filled with paper folders and binders. It is less easy to calculate the actual figures, but every little bit counts,” he continues.

Kovsted & Skovgård did not introduce its almost paperless workflow from day one. Initially, a group of four employees in Aarhus tried out the idea in practice. Their experiences, tips and advice form the basis of the now completed deployment throughout the entire accountancy firm with three branches.

“The biggest resistance we met, was the habit. The expression “But we always did it this way.” All companies of our kind probably fight against it. But the change does not happen because things are going badly. We expand constantly. It happens because we can become even better at the things, we are good at,” explains René Ferrer Ruiz.

He continues by saying that Kovsted & Skovgård is currently making great efforts to make its many customers introduce the digital workflow, too.

Already today, most authorities and public offices prefer contact via e-mail or the internet. And so, small and medium-sized companies might as well give the paperless office a try – just like their accountant. This could help make the co-operation and exchange of information even faster and more efficient.

CONTACT US

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